



CHIEF OF PLANT OPERATIONS II

Final Filing Date: APRIL 30, 2016

OPEN

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

EXAMINATION BASE DEPARTMENTAL FOR: California Exposition & State Fair

WHO SHOULD APPLY Applicants who meet the minimum qualifications as stated below. Applications will not be accepted on a promotional basis.

HOW TO APPLY Submit Examination Application (Std. Form 678) and Qualifications Assessment

By mail with: or
California Exposition & State Fair
Personnel Office
P.O. Box 15649
Sacramento, CA 95815
(916) 263-1331

In person with:
California Exposition & State Fair
Personnel Office
1600 Exposition Blvd
Sacramento, CA 95815
(916) 263-1331

If you are personally delivering your application and Qualifications Assessment, you must do so between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday, on or before the final filing date to the same street address as listed above for the Personnel Office.

Qualifications Assessments for Chief Of Plant Operations II are available at the State Personnel Board website at: www.spb.ca.gov or from the California Exposition & State Fair website at: www.calexpo.ca.gov or in person at the address listed above.

NOTE: Only applications with an original signature will be accepted.

APPLICATION DEADLINE/ REQUIREMENTS April 30, 2016, is the final filing date. Applications postmarked, personally delivered, or received via interoffice mail after this date will not be accepted for any reason.

All applicants must meet the education and/or experience requirements for this examination by the final filing date.

TEST DATE It is anticipated that Qualifications Appraisal Interviews will be held during May/June 2016.

SALARY RANGE(S) As of March 29, 2016
\$5,279.00 - \$6,554.00

MINIMUM QUALIFICATIONS

Experience:

Either:

1. One year of experience performing the duties of a Chief of Plant Operations I or a Chief Engineer II in the California state service; or
2. Two years of experience in the California state service performing the duties of a Chief Engineer I or Supervisor of Building Trades; or
3. Three years of experience performing the duties of a trades supervisor in the California state service; or
4. Two years of experience in charge of plant operation in a plant or facility with a population of at least 1,000 residents and employees and employing a maintenance crew of at least 35 persons, including both stationary engineers and building tradespersons.

EXAMINATION PLAN

This examination will consist of a Qualifications Appraisal Interview only. The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. CANDIDATES WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.

Qualifications Appraisal -- Weighted 100.00%

Scope: Emphasis in the examination will be on measuring competitively, relative to job demands, each candidate's:

Knowledge of:

1. Rules and Safety Orders.
2. California Administrative Code.
3. State Administrative Code, Titles 8, 17, 19, 22, and 24; National Fire Protection Association 101; Uniform Building Code.
4. State Administrative Manual.
5. Types of heating, electrical, plumbing, water, refrigeration, sewage, and other mechanical systems and equipment.
6. Operation and maintenance of high pressure steam boilers
7. Materials, methods, and tools used in the maintenance of buildings and grounds.
8. Operation of mechanical refrigeration and air- conditioning systems.

EXAMINATION
PLAN
(CONTINUED)

- 9. Thermostatic temperature control systems.
- 10. Principles of personnel management and supervision.
- 11. Manager's/supervisor's responsibility for promoting equal opportunity in hiring and employee development and promotion.
- 12. Maintaining a work environment that is free of discrimination and harassment.

Ability to:

- 1. Communicate at a level required for successful job performance.
- 2. Direct the work of installing, operating, and maintaining institution heating, electrical, water, sewage, and other mechanical systems; read, interpret, and work from plans, drawings, and specifications.
- 3. Make cost estimates of building repairs, maintenance, and mechanical installations.
- 4. Plan and execute a program of preventive maintenance for buildings and mechanical equipment.
- 5. Plan and direct the work of skilled craftspeople and semiskilled workers; keep accurate records and prepare reports.
- 6. Act quickly in emergencies.
- 7. Effectively promote equal opportunity in employment and maintain a work environment that is free of discrimination and harassment.

ELIGIBLE LIST
INFORMATION

The resulting eligible lists will be established to fill vacancies for the California Exposition & State Fair. The list will be abolished 24 months after establishment unless the needs of the service and conditions of the list warrant a change in this period.

POSITION
DESCRIPTION AND
LOCATION(S)

Chief of Plant Operations II plans and supervises the operation, maintenance, and repair of the plumbing, heating, lighting, intercommunicating, water treatment, sewage disposal, air conditioning, ventilating and refrigerating systems, and auxiliary equipment, including high-pressure steam boiler units, gas and oil furnaces, transformers, chlorinators, pumps, compressors, condensers, steam lines, water lines, gas lines, steam traps, meters, recorders, and electronic and fire alarm systems; are responsible for the facilities' energy management program; assign and inspect the carpentry, masonry, and painting work required in the maintenance and repair of buildings and structures; supervise the installation, maintenance, and repair of laundry, kitchen, dairy, cannery, and sewage plant and similar institution facilities and equipment, the upkeep of walks and roads, and the repair and construction of parts, tools, and fixtures; coordinate the work of skilled and semiskilled employees; check and consult with the skilled crafts persons in the various repair shops on work progress and problems; inspect equipment and facilities to determine condition and need for repairs; estimate future equipment and material requirements; maintain blueprints and records of institutions or facilities; keep records of equipment and operating data; and prepare reports; plan for construction and building maintenance programs and such other related activities as may be delegated; and do other related work.

All positions exist in Sacramento

SPECIAL TESTING
ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the "Examination Application." You will be contacted to make specific arrangements.

VETERANS POINTS/
CAREER CREDITS

California law allows the granting of Veterans' Preference in any Open examination. Veterans' Preference will be awarded as follows, starting on January 1, 2014: 1) any veteran, widow or widower of a veteran, or spouse of a 100% disabled veteran, who achieves a passing score in an open examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference; 2) Veterans' Preference is not granted once a person achieves permanent civil service status.

Career credits will not be granted in this examination.

It is the candidate's responsibility to contact the California Exposition & State Fair Office at (916) 263-1331, three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at California Exposition & State Fair, State Personnel Board offices and local offices of the Employment Development Department, and online at www.calexpo.ca.gov.

The California Exposition & State Fair reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

If you meet the requirements stated in this bulletin, you may take this examination. Possession of the entrance requirement(s) does not assure success in the examination or placement on the employment list. All candidates who pass the examination described in this bulletin will be ranked according to their scores.

Directions to apply for Veterans' Preference are available at the CalHR's website by clicking on the following link: [Veterans Preference Application \(CALHR 1093\)](http://www.jobs.ca.gov/job/VeteransInformation). Additional information can also be found at Department of Veterans Affairs' website at www.jobs.ca.gov/job/VeteransInformation.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, an investigation may be made of employment records and personal history.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT California Exposition & State Fair TESTING INFORMATION CALL (916) 263-1331
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929
www.calexpo.ca.gov

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS